



## UNIVERSITY INTERSCHOLASTIC LEAGUE

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TO: Team Tennis District Representatives  
FROM: UIL Athletic Office  
DATE: October, 2008  
SUBJECT: Team Tennis Procedures

Congratulations on representing your district for the team tennis playoffs. Since your school is advancing in the playoffs, the following points should clarify questions asked by participating team tennis schools. If the League office can be of further assistance during your tournament preparation period, please call.

### 1) **TEAM INFORMATION FORM & TEAM PICTURE.**

Teams representing the district, (winner and runner-up) must fill out online ([www.uil.utexas.edu](http://www.uil.utexas.edu) – go to Athletics then to Team Tennis) the **team information form**. You must also send **by overnight mail or email a team picture, picture of the head coach and copy of the school's mascot to [pictures@mail.uil.utexas.edu](mailto:pictures@mail.uil.utexas.edu)**. An emailed photo must have a resolution of ***at least 300 dpi (dots or pixels per inch)*** and must be in **tiff** or **jpeg** format only.

*The physical address for the UIL is 1701 Manor Road, Austin, Texas 78722 (do not overnight your pictures to our PO Box).* This is an important step in providing you with the best possible program. Failure to submit this information may result in your school not appearing in the State Team Tennis program. Listed below are the items needed ***by October 28:***

1. Team Information Form (list of players, coaches, etc.; and list of all games played; found online at [www.uil.utexas.edu](http://www.uil.utexas.edu) - go to Athletics then to Team Tennis).
2. Team Picture (5x7 photo, please, no Xerox copies).
3. Picture of Head Coach (head and shoulder shot).
4. School's Mascot (camera ready art work if possible, if not, a copy of the mascot from your letterhead, etc.).

*Failure to submit this information could result in a range of penalties as described in Section 27(b) of the Constitution and Contest Rules which will be enforced.*

### 2) **ENTRY FORMS.**

A form was sent to each school (also included in this mailing). Coaches should fill out the form, check the appropriate level, i.e., district, regional or state, and send to the director in charge of the respective tournament. (For example, the district tournament director will get a form prior to the district tournament, the regional director will get a form prior to the regional tournament, etc. Do not send a copy of the entry form to the UIL until you qualify for the state tournament.)

### 3) **LINEUP**

- **Lineup Changes.** Between district and regional, or regional and state, the coach may change the lineup to reflect proper ladder position prior to the start of the tournament based on the following regulations:

**1. Singles Movement on Ladder.** After the previous qualifying tournament, the coach may move each player no more than **one** position up or down in the singles lineup.

**2. Doubles Movement on Ladder.** After the previous qualifying tournament, the coach may move each player no more than one position up or down in the doubles lineup.

**3. Doubles Moves.** After the previous qualifying tournament, the coach may change a player from one doubles partner to another partner, but no player may move more than one position in the doubles lineup.

**Coaches must give his or her complete line-up prior to the start of the tournament for singles, doubles, and mixed doubles; in accordance to line-up procedures, to the tournament director.**

### **SUBSTITUTIONS.**

Coaches must follow lineup regulations in the Team Tennis section of the UIL *Constitution and Contest Rules* and in the *Team Tennis Manual*. Substitutions may be made between team matches. Substitutions can also be made during a team match before the individual match begins. In all instances, the substitution procedure must be followed.

Under no circumstances shall the coach change his/her lineup during a tournament. The penalty for doing so will be to forfeit the individual matches involved, with the scores becoming 6-0, 6-0 in each match. Coaches should be aware that a substitution and a line up change are not the same.

### 4) **NUMBER OF TEAM PARTICIPANTS.**

The minimum number of participants is seven girls and seven boys - a maximum number has not been set. Players are eligible to play both singles and doubles, but it is not mandatory that a player play both singles and doubles.

### 5) **MEDALS AND TROPHIES.**

District: The district executive committee will decide the award for the district champion and runner-up, etc.

Regional: The regional winners and runners-up will receive a trophy from the regional directors.

State: At the State Meet, the state champions will receive gold medals (16) and a trophy; the second place team will receive silver medals (16) and a trophy; and the third place team will receive bronze medals (16) and a plaque.

### 6) **ENTRY FEES.**

The League office suggests that entry fees be kept to a minimum. That could mean each team has to furnish the tennis balls for all potential matches they will play plus an additional payment to defray the cost of officials.

Congratulations on a fine season. If we can be of assistance, please feel free to call upon us.