



UNIVERSITY INTERSCHOLASTIC LEAGUE  
P.O. Box 8028 Austin, TX 78713-8028  
(512) 471-5883 FAX (512) 471-6589

TO: Team Tennis District Representatives  
FROM: UIL Athletic Office  
SUBJECT: Team Tennis Procedures

Congratulations on representing your district for the team tennis playoffs. Since your school is advancing in the playoffs, the following points should clarify questions asked by participating team tennis schools. If the League office can be of further assistance during your tournament preparation period, please call.

- 1) **CERTIFICATION OF DISTRICT REPRESENTATIVES.** The last date for certifying the district champions to the league office is listed below. *District chair must certify representatives on the UIL website ([www.uil.utexas.edu](http://www.uil.utexas.edu)).*

OCTOBER 27 Conferences 4A & 5A Only

- 2) **TEAM INFORMATION FORM FOR STATE TOURNAMENT.** Teams winning the regional quarterfinal game must fill the team information form out online at [www.uil.utexas.edu/athletics/team\\_tennis](http://www.uil.utexas.edu/athletics/team_tennis). Failure to submit this information may result in your school not appearing in the State Team Tennis program.

*Failure to submit this information could result in a range of penalties as described in Section 27 (b) of the UIL Constitution and Contest Rules which will be enforced.*

- 3) **TEAM PICTURE FOR STATE TOURNAMENT.**

Teams representing the district, (winner and runner-up) must email ([pictures@mail.uil.utexas.edu](mailto:pictures@mail.uil.utexas.edu)) a team picture, picture of the head coach, school's mascot. The pictures must have a resolution of at least 300 dpi (dots per inch) and in a jpg format to be acceptable. Failure to submit this information will result in your school not having their pictures in the State Team Tennis program.

The following materials must be received in our office no later than Thursday, October 29.

This is an important step in providing you with the best possible program. Your assistance in this effort is appreciated. Listed below are the items we need:

1. Team Information form filled out online on the UIL website – [www.uil.utexas.edu](http://www.uil.utexas.edu) (list of players, coaches, etc.; and a list of all games played)
2. Team Picture – color -- emailed to the UIL office ([pictures@mail.uil.utexas.edu](mailto:pictures@mail.uil.utexas.edu))
3. Picture of Head Coach – color –emailed to the UIL office ([pictures@mail.uil.utexas.edu](mailto:pictures@mail.uil.utexas.edu))
4. School's mascot (camera ready art work if possible, if not a copy of the mascot from your letterhead, etc) emailed to the UIL office ([pictures@mail.uil.utexas.edu](mailto:pictures@mail.uil.utexas.edu))

NOTE: *Failure to submit this information could result in a range of penalties as described in Section 27(b) of the Constitution and Contest Rules which will be enforced.*

4) **ENTRY FORMS.**

Attached is the Officials Team Tennis Line Up Entry Form which is required to be completed for the appropriate level, i.e., district, regional or state, and send to the director in charge of the respective tournament. (For example, the district tournament director will get a form prior to the district tournament, the regional director will get a form prior to the regional tournament, etc.) If your school has qualified for the state tournament, please send a copy of your district, regional and state team tennis line up entry form to the UIL (fax 512-471-6589.)

5) **LINEUP**

- **Lineup Changes.** Between district and regional, or regional and state, the coach may change the lineup to reflect proper ladder position prior to the start of the tournament based on the following regulations:

**1. Singles Movement on Ladder.** After the previous qualifying tournament, the coach may move each player no more than **one** position up or down in the singles lineup.

**2. Doubles Movement on Ladder.** After the previous qualifying tournament, the coach may move each player no more than one position up or down in the doubles lineup.

**3. Doubles Moves.** After the previous qualifying tournament, the coach may change a player from one doubles partner to another partner, but no player may move more than one position in the doubles lineup.

**Coaches must give his or her complete line-up prior to the start of the tournament for singles, doubles, and mixed doubles; in accordance to line-up procedures, to the tournament director.**

6) **SUBSTITUTIONS**

Coaches must follow lineup regulations in the Team Tennis section of the UIL *Constitution and Contest Rules* and in the *Team Tennis Manual*. Substitutions may be made between team matches. Substitutions can also be made during a team match before the individual match begins. In all instances, the substitution procedure must be followed.

Under no circumstances shall the coach change his/her lineup during a tournament. The penalty for doing so will be to forfeit the individual matches involved, with the scores becoming 6-0, 6-0 in each match. Coaches should be aware that a substitution and a line up change are not the same.

7) **REGIONAL PLAY-OFFS – Friday and/or Saturday, October 30-31.** A representative of each winning team should contact Darryl Beasley, assistant athletic director, on Saturday, at 512-238-0968.

8) **REGIONAL TROPHIES.** Regional trophies will be sent to regional tournament directors. The regional winners and runners-up will receive a trophy from the regional directors.

9) **OFFICIALS.** Each regional director should decide if there is a need to hire USTA umpires/referees for the regional matches. There appears to be a growing concern that coaches are not controlling/penalizing unsportsmanlike behavior of their athletes. If the regional site has problems with conduct, enforcement of rules, or USTA infractions, they may choose to require USTA officials at all matches. The regional director should state who has jurisdiction in enforcing UIL/USTA Rules.

- 10) **REGIONAL TOURNAMENT ENTRY FEES.** Fees are determined by each regional director. The League office suggests that fees be kept to a minimum. That could mean each team has to furnish the tennis balls for all potential matches they will play plus an additional payment to defray the cost of officials.
- 11) **REGIONAL TOURNAMENT MATCH TIME.** The regional director will determine the schedule for the regional tournament.
- 12) **REGIONAL TOURNAMENT DRAW.** Each regional director shall be authorized to use a seed or draw. The regional tournament director shall determine the draw, times and court assignments for the regional tournament. Schools from the same district will go in opposite halves of the draw. NOTE: The University Interscholastic League does not recognize any rating system of any state or national ranking organization of high school age participants.
- 13) **REGIONAL TOURNAMENT HOUSING.** Each school is responsible for its own housing.
- 14) **REGIONAL TOURNAMENT ENTRY BLANKS.** Each district representative is responsible for having team information to the regional director immediately after the district representatives are certified.

**Congratulations on a fine season! If we can be of assistance, please feel free to call.**

UNIVERSITY INTERSCHOLASTIC LEAGUE

OFFICIAL TEAM TENNIS  
LINE-UP ENTRY BLANK  
(Duplicate As Needed)

School \_\_\_\_\_ District \_\_\_\_\_ Conference \_\_\_\_\_  
Address \_\_\_\_\_ Region \_\_\_\_\_ Date \_\_\_\_\_  
City/Zip \_\_\_\_\_  
Head Coach \_\_\_\_\_

**Check one:** District \_\_\_\_ Regional \_\_\_\_ State \_\_\_\_

**Do not send District or Regional Line-up Entry Blanks to the UIL Office.**

**SINGLES: (enter six boys)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**SINGLES: (enter six girls)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**DOUBLES: (enter three teams)**

- 1a \_\_\_\_\_
- b \_\_\_\_\_
- 2a \_\_\_\_\_
- b \_\_\_\_\_
- 3a \_\_\_\_\_
- b \_\_\_\_\_

**DOUBLES: (enter three teams)**

- 1a \_\_\_\_\_
- b \_\_\_\_\_
- 2a \_\_\_\_\_
- b \_\_\_\_\_
- 3a \_\_\_\_\_
- b \_\_\_\_\_

**MIXED DOUBLES**

1. \_\_\_\_\_

**MIXED DOUBLES**

1. \_\_\_\_\_

**ALTERNATE**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**ALTERNATE**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**CERTIFICATION:** I hereby certify that the school named has paid its League membership fee for the current school year and that the contestants entered are eligible according to Section 440 and 441 of the *Constitution and Contest Rules*.  
Superintendent or designated administrator: \_\_\_\_\_